

1. December Meeting Documents

1.1. State Library Of Kansas Advisory Board Meeting Agenda March 2020

Documents:

[STATE LIBRARY OF KANSAS ADVISORY BOARD MEETING AGENDA
MARCH 2020.PDF](#)

1.1.i. Minutes Unapproved From December 2019

Documents:

[MINUTES UNAPPROVED FROM DECEMBER 2019.PDF](#)

1.1.i.1. Courier Service Report March, 2020

Documents:

[COURIER SERVICE REPORT MARCH 2020.PDF](#)

State Library of Kansas Board Meeting

March 13, 2020 - 10:00 a.m.

State Capitol, Room 281-N

AGENDA

1. Call to Order
2. Agenda Approval
3. Introduction of Board Members and Guests
4. Opportunity for Public Comment
5. Approval of December 13, 2019 Minutes
6. Board Reports
7. State Librarian Report
8. Regional Library Systems
 - a. NEKLS – Kansas library Express Courier Report
9. Kansas Regional Library Systems Overview: Roger Carswell
10. Adjournment

Next Meeting: June 12, 2020

**State Library of Kansas Board Meeting
December 13, 2019 – State Capitol, 281-N (unapproved)**

MINUTES

PRESENT: Roger Carswell, Eric Norris, Dave DePue, Tom Taylor, Steve Waugh, Rhoda MacLaughlin-Ramirez, Henry Hungerbeeler, Ray Walling, Deborah Ludwig, Leslie Weishaar, Susan Moyer

ABSENT: Steve Funk, Kyle Lord

GUESTS: Linda Knupp - NCKLS, Laura DeBaun - NEKLS

SLK STAFF: Alice Smith, Jeff Hixon, Michael Lang, Cindy Roupe

Call to Order

The meeting was called to order at 10:00 a.m. by Roger Carswell, chairperson.

Agenda Approval

The agenda was presented for approval. Tom Taylor made a motion to approve the agenda and Ray Walling made a second to the motion. A vote was taken and the agenda was approved.

Introduction of Board Members and Guests

State Librarian Eric Norris introduced new board members: Steve Waugh, Rhoda MacLaughlin-Ramirez, Susan Moyer, and Leslie Weishaar. Eric introduced Alice Smith, new LSTA and State Data Coordinator at the State Library.

Introductions were made by the rest of the board and guests.

Opportunity for Public Comment

There was none.

Approval of September Minutes

Roger presented the September 20, 2019 minutes for approval. There were no corrections. A motion was made by Dave DePue to approve the minutes with a second by Deborah Ludwig. A vote was taken and the Board approved. The minutes were approved unanimously.

Board Reports

- Reporting for the Regional Library Systems, Roger said there would be an online webinar in January on HR forms.
- Reporting for public libraries, Tom said that it pays to be careful and knowledgeable about workers comp as he had recent experience by tripping on the steps at a library.

State Librarian Report

- Board Introductions
 - Steven Waugh, representing General Public

- Replacing Beverly Caley
 - Rhoda MacLaughlin-Ramirez, representing Community College Libraries
 - Replacing Jennifer Schroeder (after 8-years on the Board)
 - Susan Moyer, representing KS Federation of Women
 - Replacing Janet Moore
 - Leslie Weishaar, representing School Librarians
 - Replacing Amy Gilliland
 - The Special Librarians position is currently vacant
 - If you have someone in mind, please let me know
- Strategic Planning:
 - Current Vision: Delivering 21st Century library services and resources to all Kansans.
 - Time to examine our services, processes, and vision for possible updates and refresh
 - Look to gather input
 - Attend director’s meetings in each region and possibly invite library directors to SLK for roundtable type idea exploration
 - Gather input from the Advisory Board
 - Strategic planning conducted by both the State HR Department (have done KDOT and several larger agencies) and library specific planning
 - Nothing set in place just yet as need to work around 2020 Session
- Macmillan Embargo
 - Sales are restricted to one copy for the first 8-weeks of a new release and then use is limited on additional purchases to 52 charges or 24-months
 - SLK Stance: We will not be adding titles that are under the embargo as part of our regular ebook collection development strategy unless requested by a patron who demonstrates a need for electronic format.
- 2020 Census and Kansas Complete Count Committee – several meeting and Dec. 9
 - Gearing up and taking about “programming” type events
 - Watch parties and similar activities
 - Library specific ideas
 - Working with Census to put together Zoom session focused on Front Desk Librarians tool kit – things they will need to know to help the public
 - Sometime in February
 - “Everybody Counts” children’s activity book
 - Big push to make sure that there is language inclusivity
- Chief Officers of State Library Agencies (COSLA) and Western Council: Nov 3-6, Hartford, CT
 - Executive Board met with Macmillan’s CEO John Sargent: long and short is that he really isn’t interested in a discussion though keeps asking for ideas and solutions from the Library world – new wrinkle is the articles on people with multiple cards and access to several library collections
 - Dues increase of \$3,000 starting in FY 2021: \$1,500 over two years

- Big Ideas: Fine Fee Libraries; “Measuring Rural” program out of MT; Emphasis on Equity, Diversity, and Inclusion Engagement; Wifi Pop-up Collections (connection hotspots)
- Met with ALA reps Mary Ghikas (Executive Director) and Kathi Kromer (Associate Executive Director)
- Regional Library Systems
 - Updating the Kansas Public Library Handbook and the Kansas Public Library Standards
 - Both will be submitted to the SLK Advisory Board for approval
 - Zoom webinar, Jan 24 at 10am: HR Update covering the changes in filing W-4, K-4, and I-9 forms
 - RIPL: April 7-8, Manhattan: Research Institute for Public Libraries; RIPL began in 2015 as an immersive, boot camp-style event for public library staff to learn practical methods for gathering, analyzing, and using data for planning, management, and communicating impact
 - SLK will send 6 staff (75 librarians attending)
 - Association of Rural and Small Libraries (ARSL) Conference in Wichita, Sept 30 to Oct 3, 2020
 - KLA GAC (Governmental Affairs Committee) is getting up and going again; future emphasis will be on cuts over the years to State Aid to Libraries
 - FY 2021: \$1,067,914
 - AWE Learning Stations: grants in 2013/2014
 - Stations are aged out of updates
- State Agency Information
 - Cybersecurity is a big push right now: municipal networks were held hostage in Texas earlier this year – 60 Minutes coverage
 - SMART (Statewide Management, Accounting and Reporting Tool) is understaffed and there is a lot of pressure on us to be very concise
 - Push to move away from physical checks into ACH direct deposit for payment
- Kansas Library Association (KLA): Oct 23-25, 2019 Overland Park
 - Maggie Witte (Talking Books Outreach Librarian) received the New Professional of the Year Award from KLA – Very nice awards ceremony on Thursday evening (sponsored by SLIM)
 - SLK Presentations
 - State Library Overview and Update – Jeff Hixon and Andy Schafer
 - Active Shooter Mitigation – Lt. Terry Golightly with KS Highway Patrol
 - State Library Luncheon
 - KICNET User Group Discussion – Rhonda Machlan and Jeff Hixon
 - Savvy Leaders Serve (roundtable) – Eric Norris
- Registered for the KLA Leadership event, in association with the Kansas Leadership Center, Your Leadership Edge, sometime in 2020
- Civic Plus Staff Training – SLK Website
 - All day training on Dec 19 for staff

Regional Library Systems

CKLS

- Cloud County Community College has petitioned the State Library Board for admission to Central Kansas Library System.
 - Discussion. Dave moved to approve the petition of Cloud County Community College for membership into CKLS, Ray provided a second. SLK will get originals for signatures.

NEKLS, Laura DeBaun

- Courier Report
 - More than 1 million items were shipped in 2018
 - Having the courier has helped alleviate dated collections of many libraries, particularly school libraries
 - SLK ILDP grant returned funding to pre-reduction levels
- Petition to exclude Rock Creek Township, Ozawkie Township and the city of Ozawkie from the taxing district of Northeast Kansas Library System.

After discussion, Ray moved to approve the petition for withdrawal, Deborah supplied a second.

2020 Meeting Dates

Roger presented the proposed 2020 meeting dates to the Board for consideration. The dates are: March 13, June 12, September 18, and December 11. Eric noted that all dates are the second Friday except September which allows SLK staff to submit the budget. Susan Moyer made a motion to approve the proposed dates, with a second by Ray. By unanimous vote, the 2020 meeting dates were approved.

Adjournment

The meeting was adjourned by Roger at 11:20 a.m. The next meeting of the State Library of Kansas Board is scheduled for March 13, 2020.

Kansas Library Express

Interlibrary Courier Service

c/o Northeast Kansas Library System. 4317 West 6th Street, Lawrence, KS 66049
<http://kslibexpress.mykansalibrary.org/>

Courier Service Report March, 2020

- Participation is at 351 libraries. This is an increase of 133 libraries since the beginning of the service in 2009. Members include public libraries, public schools, junior colleges, private colleges, public universities and special libraries.
 1. Direct service is provided to 309 locations and indirect service to 42 libraries that receive service through delivery to another library.
 2. Rose Hill Public Library out of SCKLS will be joining the KLE Courier April 1st. They will have 3 day/week direct service.
 3. KLE member libraries are shipping more out of state via our connecting partners; Blue Sky Courier and Trans-Amigos Express. Shipping volume via Blue Sky is up by 2,131 items compared to this time last year. Shipping volume via Trans-Amigos Express is up by 2,326 items compared to this time last year.
 4. Over 1,000,000 items shipped in 2019!

- **Kansas Library Express March 2019 – Feb 2020 shipping totals:**

Kansas Library Express	969,004
Blue Sky	8,562
Trans-Amigos Express	10,179
TOTAL	987,745

This total is a monthly average of 82,312.08 items. For 2019 the service operated at an average cost of \$.67 cents per item shipped. Actual expense for Kansas Library Express in 2019 was \$675,349.49. The ILDP Grant from the State Library of Kansas represented 25% of income for 2019.