

KICNET Membership agreement-draft

The library indicated below wishes to participate in the KICNET multi-type interlibrary loan network and agrees to the following:

1. Be informed about and abide by the best practices approved by the State Library of Kansas Board. For more information about KICNET, including best practices, go to <http://kslib.info/441/About-Interlibrary-Loan>.
2. Provide basic interlibrary loan service to other KICNET members at no charge.
3. State their lending policies in the KICNET Participant Record and/or on their interlibrary loan department website.
4. Make their local collection visible in the Kansas Library Catalog, either by direct access to the local catalog or maintaining current holdings in the Kansas Main Catalog.
5. Make materials in their circulating collection available for interlibrary loan.
6. Lend materials to all types of libraries; courier and non-courier alike.
7. Maintain a postage budget to ship or return items to non-courier libraries.
8. Participate in continuing education related to interlibrary loan.
9. Maintain current contact information for at least one staff member in the Participant Record.
10. Subscribe at least one staff member to the Kanill-I listserv.
11. Provide annual interlibrary loan activity statistics to the State Library.

Interlibrary loan is a privilege, not a right. Each library is responsible for maintaining the provisions of this agreement in good faith. The State Library of Kansas Resource Sharing Librarian shall issue a warning the first time a library is found to be disregarding a provision of this agreement. The Resource Sharing Librarian may issue a three-month suspension of borrowing privileges the second time the library is found to disregard the same provision. Future disregard of the provision may invoke an indefinite suspension of the library's borrowing privileges by the Resource Sharing Librarian. However, the KILT has the authority to reinstate borrowing privileges upon a motion approved by a majority of the KILT members.

This membership agreement shall be reviewed and re-signed every two (2) years, whenever significant change occurs in the member library, or upon an approved change to the agreement

by the State Library of Kansas Board. Libraries may withdraw from KICNET at any time by notifying the State Library and completing all outstanding requests.

Library Name*

Your answer

OCLC/ShareIt Code*

This is the code you log into SHAREit with, NOT your courier code

Your answer

Library type*

Public

Regents

Private Academic

2-Year Academic/Technical College

School

Special (correctional, medical, etc.)

Other:

Your regional library system*

CKLS

NCKLS

NEKLS

NWKLS

SCKLS

SEKLS

SWKLS

Not a member of a regional system

ILL Supervisor Name*

Your answer

Administration Officer*

This is the person that the ILL Supervisor reports to.

Your answer

Agreement ratified 9/24/1993 and amended 5/7/1999; 10/7/2005 and 11/9/2015 by the KIC Council. Agreement amended/updated by State Library of Kansas Board xx/xx/2023.