

STATE OF KANSAS

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OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 98-7

**MODIFYING THE ADOPTION AND EXTENSION
OF THE APPLICATION OF CERTAIN RULES AND REGULATIONS
OF THE SECRETARY OF ADMINISTRATION
TO CERTAIN POSITIONS IN THE UNCLASSIFIED SERVICE
UNDER THE KANSAS CIVIL SERVICE ACT**

WHEREAS, administrative regulations of the Secretary of Administration have been adopted for classified employees; and

WHEREAS, on October 4, 1985, Executive Order No. 85-84 adopted and extended the application of certain administrative regulations of the Secretary of Administration to certain positions in the unclassified service under the Kansas Civil Service Act;

NOW, THEREFORE, pursuant to the authority vested in me as Governor and chief executive of the State of Kansas, I hereby adopt and extend the application of the following Kansas Administrative Regulations of the Secretary of Administration to unclassified employees under the Kansas Civil Service Act whose salaries are established or approved by the Governor, with limitations, expansions, or further definitions as hereinafter specified:

- K.A.R. 1-2-46. Length of Service.
- K.A.R. 1-5-24. Overtime.
- K.A.R. 1-9-1. Hours of Work.
- K.A.R. 1-9-2. Holidays.
- K.A.R. 1-9-3. Request and Approval of Leave; Authorized Leave; Unauthorized Leave.
- K.A.R. 1-9-4. Vacations.
- K.A.R. 1-9-5. Sick Leave.
- K.A.R. 1-9-6. Leave Without Pay.
- K.A.R. 1-9-7a. Military Leave; Voluntary or Involuntary Service in the Armed Forces.
- K.A.R. 1-9-7b. Military Leave; Voluntary or Involuntary Service with Reserve Component of the Armed Forces.
- K.A.R. 1-9-7c. Military Leave; State Duty with Kansas National Guard or State Guard when Organized.
- K.A.R. 1-9-8. Jury Duty; Other Required Appearances Before a Court of Other Public Body.
- K.A.R. 1-9-12. Funeral or Death Leave.

- K.A.R. 1-9-13. Payment for Accumulated Vacation Leave and Compensatory Time Credits upon Separation.
- K.A.R. 1-9-14. Transfer of Leave Credits.
- K.A.R. 1-9-22. Job Injury Leave.
- K.A.R. 1-9-23. Shared Leave. Shall include all benefits eligible unclassified employees.
- K.A.R. 1-9-24. Disaster Service Volunteer Leave.
- K.A.R. 1-9-27. Family and Medical Leave Act of 1993 (FMLA).
- K.A.R. 1-11-1. Resignation. Sub-sections (a) and (b) adopted.
- K.A.R. 1-13-1a. Content and disclosure of information in employees' official personnel records.
- K.A.R. 18-1-2. Service Awards.

An unclassified employee shall be considered to be a temporary employee if the employee will be employed in an agency for less than six (6) months.

Nothing contained in this Order shall apply to certain unclassified part-time positions exempted by the Secretary of Administration with the approval of the Governor.

The application of the above-cited administrative regulations to the unclassified service shall commence on the effective date of this document.

Resolution of any conflict arising from the adoption and application of these administrative regulations to the unclassified services shall be by the Secretary of Administration, subject to appeal to the Governor.

From and after the effective date of this Executive Order, Executive Order No. 85-84 is hereby superseded by this Order and the force and effect of Executive Order No. 85-84 is hereby rescinded.

This document shall be filed with the Secretary of State as Executive Order No. 98-7 and shall become effective on October 4, 1998.

THE GOVERNOR'S OFFICE

Dated 8-28-98