State Library Overview
KLA-KASL Conference 2017
http://kslib.info
800-432-3919 ◊ 785-296-3296
kslc@ks.gov ◊ audiobooks@ks.gov

Statewide Services Division Librarians->Statewide Services

The Statewide Services division encompasses the projects and services available to all residents of the state.

- **Support:** We provide help by phone, email, IM, & screensharing to both librarians & patrons. Our contact info is above. Problems with a database, digital book platform, or ILL? Please contact the State Library, not the vendor.

- **Training & Librarian Documents Statewide Services->Training**
  - FAQs sheets (shorter version of this document) for public librarians, school librarians, and teachers.
  - Upcoming webinars schedule and archives of recent trainings (a KSLC Admin and Mango webinar are the newest archives).

- **Promotional Materials Statewide Services->Promotional**
  - Patron pamphlets, bookmarks, printable ecard.
  - Materials to promote a specific database or topic (like genealogy) including newsletter blurbs and banners.

Kansas Library eCard Librarians->Kansas Library eCard

- Need your admin login? Email us with your name and library. Tutorial & brief instructions on the website.
- Printable cards: get blank pages of KSLCs from the website. Orange printed cards are now very outdated, please stop using these if you have any left.
- School librarians often ask if there are age limits, if a parental permission slip is needed for the card, etc. The State Library has no restrictions of this type. Any internal rules are at your discretion.

Reasons to Make a Card?

- Access Digital Book eLending services. The majority of these require a personal account to function properly (for checkouts, holds, etc) and the KSLC provides that or a way to register for one.
- Backup access to the Databases/Online Resources. Most patrons can access through the statewide links without login (has an automatic login by location) but this is not perfect. Patrons can access by logging into http://kslc.org instead. This site works while patron is traveling out of state.

Digital Books eLending Librarians ->Digital Books

- Learning to use –see Instructions & Devices from the patron side of the website http://kslib.info/digitalbooks.
- Link to the digital books main page (or First Time User or Instructions & Devices) instead of direct to vendors.
  - Kids platforms – statewide links available directly to each (no login for patrons).
  - BookFlix- public libraries may sign up for local access link that allows statistics available.
  - Britannica E-STAX – recommend that schools sign up for direct access and use MARC records. Britannica is school friendly, may use these books in class in any way you choose.
- Schools: no class/curriculum use on BookFlix – we have the public library subscription only!
- Statistics: overall circulation & collection stats, stats by zip code for RBdigital (audiobooks), stats by library ID for Freading (ebooks). All other local stats for ebooks still in progress of development.
- Future: Library Simplified & SimplyE– a discovery and reading system that will allow us to have ONE app for accessing ebooks. Development/setup is a long process, we will be doing this with Enki Library.
Statewide Databases  Librarians->Statewide Databases

Linking to Databases Options:

1. Link to one of the State Library website database pages. Access from these pages not working at your library or school? Statewide links work by recognizing your internet address as being in Kansas. Send us your IP address/range and the name of your internet service provider to have your access fixed.
   - Main (Adult/Public Library version): http://kslib.info/eor
   - Student Research (Middle-High School version): http://kslib.info/students
   - Research for Kids (Elementary age or younger): http://kslib.info/kids

2. Ask for direct database links for your own site (same links as used on the State Library pages).

3. Direct setup with vendor. This is only option that allows for local statistics on databases.

Recommended for School Libraries? Databases on the Kids and Students database pages above were selected by school librarians and are appropriate for the age levels, please start there.

Recommended for Public Libraries:

- HeritageQuest – census search, immigration records, and more.
- Auto Repair Reference Center
- Learning Express – skill improvement tutorials, GED, ACT, occupational tests galore.
- Universal Class – online courses in everything from Excel to pet grooming. Audit course materials or join the full course for interaction with an instructor & continuing education credits.
- Consumer Health Complete – fact sheets on conditions/diseases & medications.
- NoveList- read-a-likes and other reader’s advisory materials.
- Small Business Reference Center – contains NOLO books and can limit searches to “forms.”
- Mango Languages—courses in 70+ languages and over 20 English for speakers of other languages.

Tools:

- Journal Finder – where is a specific periodical full-text in the databases, so I can read/browse online?
- Journal Alerts—create an EBSCO sign in so you can create an alert for new full-text issues of periodicals.
- Kansas Periodical Index—citations for finding articles in Kansas-specific journals. Created by SEKLS.

News: Mango—site update coming in 2018; see webinar archive from Oct. 12. Expect more info closer to the date.

Interlibrary Loan Librarians->Interlibrary Loan

Rhonda Machlan (rhonda.machlan@ks.gov) - ILL Coordinator

- Any library may be a part of the statewide ILL system. Just make your materials available to share in order to borrow from others. Regional Library System consultants assist libraries in joining & learning to use the system.
- KanILL-L – listserv just for librarians involved in statewide ILL. Find it under “Join Email Lists.”
- Courier system – libraries may sign up for courier service, an alternative to sending ILL materials through the US mail. Administered by NEKLS, called Kansas Library Express.
- Book Discussion Sets – when a library has finished a book discussion, the set of extra book copies can be borrowed by other libraries. Full list in Excel available on website.
- Floating Collections-devices to ILL that stay at your library until another library requests them.

Names associated with ILL:

- KICNET – the libraries that have agreed to and participate in the statewide ILL system.
- Kansas Library Catalog – statewide catalog name; all KICNET libraries’ collections are searchable from here.
- ShareIt (formerly Agent)– name of the system containing the statewide catalog and ILL functions (like your local library system might be Polaris or Follett). ILL functions are web-based, no software required.
Continuing Education Librarians—Continuing Education

- Calendar—webinars hosted by the State Library AND other libraries, professional organizations, vendors.
- WebJunction & SkillPort - Free self-paced and web-based online courses, webinars, archives, & resources in library services, technology, management, and more.

Statistics, Grants, and LSTA

Megan Schulz (megan.schulz@ks.gov) - LSTA, Research & Statistics Coordinator

Kansas Public Library Survey/State Report Libraries >Directories & Statistics >Public Library Statistics

- Completed annually by each KS Public Library between January and mid-February.
- Statistics reported are from the previous calendar year activities.
- Must complete on or before deadline to be eligible for State Library of Kansas pilot projects or LSTA subgrants.

State Aid Libraries >Grants & Discounts >State Aid

- Funds are provided to the State Library by the Kansas Legislature for redistribution to public libraries in the state. 1/3 is split between the seven Regional Library Systems. Remaining 2/3 is distributed based on population served on a per capita basis to eligible public libraries.
- Eligibility requirements—
  - Completion of the Annual Kansas Public Library Survey/State Report before deadline.
  - The municipality supporting the library with taxes must show a maintenance of effort in order; i.e. the municipality needs to provide the same or more dollars the next year compared to the previous year.
  - SLK verifies each individual public library’s maintenance of effort and tracks completion of the Annual Kansas Public Library Survey/State Report. Status updates are continually provided: http://kslib.info/stateaidstatus

LSTA (Library Services & Technology Act) Libraries >Grants & Discounts >Library Services & Technology Act

- LSTA is the only federal grant program exclusively for libraries, which is managed by the Institute of Museum and Library Services (IMLS) & administered in Kansas by the State Library. Appropriations are provided by U.S. Congress.
- SLK distributes LSTA funds through grants & statewide services that support library programs made available to every Kansas resident.
- Subgrant opportunities occur occasionally. Libraries must complete the Public Library Survey/State Report to receive grant funds. Other eligibility requirements may exist, depending on the specific project being funded.

Reference & Cataloging Division infodesk@ks.gov

- Reference provides in-house services for legislators and answers public questions (via phone, hotline, IM, email) but they are also the librarian’s reference contact. They can assist you with finding the correct information for tough reference questions.
- Government Information (Kansans->Government Information) contains biographies and history on Governors, Legislators and more, as well as the Kansas Government Information Online Library, a large collection of recent and historic state government publications that are currently being digitized.
- Cataloging – The State Library’s cataloger does a lot of original cataloging of government documents & other materials. These appear on the Kansas Library Catalog and OCLC, so you may have copy cataloged from one of these records.
- Programming –Reference staff coordinate statewide programs like Kansas Notable Books & Kansas Reads to Preschoolers.
Talking Books Division  http://kslib.info/talking

- Kansas Talking Books provides personalized library services to any Kansas resident with a visual or physical impairment that prevents them from reading standard printed material, or a reading disability that is physically based. Please note that the Talking Books office is located in Emporia, and has a different address and phone number from the rest of the State Library.
- Physical materials (audiobooks, magazines, equipment) are mailed directly to the patron’s house. All postage (including returns), materials and special equipment is pre-paid and provided at no cost to patrons.
- Braille and Audio Reading Download (BARD) system lets patrons download books to a flash drive that can be used with the library-provided player or download and use books directly on their mobile device (apps for iOS (iPhone/iPad) and Android).
- **Applying** – a certifying authority must sign the patron’s application to confirm their eligibility for these services. In the case of visual or physical impairment librarians, teachers, social workers, doctors, and registered nurses (among others) are considered certifying authorities. In the case of a reading disability, the application must be signed by a medical doctor or doctor of osteopathy.

Programming  **Librarians ->Programming**

There are a number of programs and State Library staff from more than one division may be involved. Some highlights:

- Kansas Reads to Preschoolers - each November to celebrate the importance of reading to small children.
  - The title for 2017 is *The Napping House* by Audrey Wood.
  - Promotional materials, book order form, activity ideas, and the form to add your storytime to our calendar are already posted on our website.
  - Volunteers for next year’s committee are being accepted!
- Kansas Notable Books - Fifteen books by Kansans or about Kansas are selected each year.
  - Submissions for consideration to the list are **due by January**, and the list is announced mid-June.
  - Grants are available each summer for libraries to purchase Notable Books.
  - Kansas librarians play a vital role in Notable Books by serving as members on the selection committee. Please let us know if you are interested in serving.

**Blogs Librarians->Blogs & Social Media**

The State Library currently has 5 blogs. Some are focused towards librarians, while others are for everyone. You may subscribe to these through our website (RSS or email subscription).

- Librarian News (librarians) – often a duplicate of items we post to the listservs, so the info is also on our site.
- LIS Collection (librarians) – new titles for our Library & Information Services collection, available for you to ILL.
- From the Reference Desk (任何人) – topic of interest with links to further research.
- KGI Online Library (任何人) – weekly post on collections in the KS Government Information Online Library.
- Statewide Services Online News (patrons, 任何人) – patron version of announcements for digital books, databases, etc. Book of the Week and at least one Highlight post a month (promote a database or collection).